SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	**Virtelligence Inc.**	Division/Section	**SFDPH, Information Technology**
Address	**6216 Baker Road, Suite 100**	Chief Operating Officer	**Greg Wagner**
	Eden Prairie, MN 55346	DPH Administrator	**Eric Raffin**
Contact	**Akhtar Chaudhri**	Program Administrator	**Jeff Scarafia** Phone **628-206-1236**
	President & CEO, Virtelligence Inc.	Contract Analyst	**Joanna Li** Phone **415-554-2818**

Request for approval of a new contract with Virtelligence Inc. (Virtelligence), in the amount of $3,500,000, to provide as-needed professional services in support of Phase 2 of The Electronic Health Record project. This request has an initial term of November 1, 2020 through October 31, 2023 (3 years).

X Profit	☐ Non-Profit	☐ LBE	**X** RFQ– Number:	2-2020	Date: 2/26/2020
X New	☐ Renewal	☐ Mod	☐ Sole Source	_____	

Number of years DPH has been doing business with this organization: **3**

CONTRACT INFORMATION:	Prior Transaction	Proposed Transaction	Annualized Difference*
	(New)	11/01/2020 – 10/31/2023	
Funding Sources:			
General Fund		$3,125,000	
TOTAL DPH REVENUES		$3,125,000	
12% Contingency Amount		$375,000	
CONTRACT TOTAL		$3,500,000	
ANNUAL AMOUNT OF CONTRACT (estimate)		$1,166,666	
Agency Funds		-$0-	
Contract FTE		n/a	

PROPOSED:

Mode(s) of Service & Unit of Service Definition	No. Of Clients		No. of Units	Unit Cost
	N/A Duplicated			(Hourly)
1 UOS = 1 hour of work	N/A Unduplicated			Initial Term
# of hours is dependent on tasks awarded, total shall not exceed $3,500,000.				
Epic EHR and all modules within that product (Must be Epic Certified)	N/A		Actual	$155
MS SQL Reporting	N/A		Actual	$95
Interface engine and HL7 services and not limited to experience with Lyniate Rhapsody	N/A		Actual	$135
Nextgate eMPI	N/A		Actual	$125
Microsoft Project	N/A		Actual	$125
General Technical Analysts and Mangers to support Wave 2 initiatives	N/A		Actual	$155
Travel	N/A		Actual	$100,000

Explanation of Service Change and Variances:
This is a new contract.

Monitoring Report/Program Review & Follow-up:
The contract services will be monitored by The Department's Information Technology Unit. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:
The Department will work closely with the contractor to ensure that, as applicable, their cultural competency plan is current and in compliance with Departmental procedures.

Other Significant Issues:

Virtelligence Inc. (Virtelligence) was selected as a qualified proposer and placed in a pool of providers under RFQ-2-2020 Establishment Of Pre-Qualified Lists For Various Services In Support Of Phase 2 Of The Electronic Health Record Project, Category 1. The Department then issued a Request for Proposals to the qualified pool members for Category 1 (CAT1-P1-2-2020) and Virtelligence was one of nine selected firms for a task based contract. Each of the selected firms specialize in one or more of the following services which were requested under Category 1: Specialized Consulting and Support Epic Electronic Health Record, IT Project Managers, Epic Certified Application analysts, Interface Engine engineers and business analysts experienced in HL7, MS SQL Reporting Analysts, EMPI Integration Analysts, and General Analysts/Managers with verifiable background and skills to support Epic Phase 2 Activities. Dependent upon whether Virtelligence bids on the individual Tasks assigned from the RFP, Virtelligence may or may not be awarded Tasks within this RFP.

Virtelligence Inc. has been in business since 1998, a Healthcare industry focused in IT Consulting. Virtelligence Inc. combines their provider clinical, financial, and operational expertise to ensure that healthcare clients achieve optimized adoption of their electronic medical records (EMR) and enterprise resource planning (ERP) Healthcare solutions. Virtelligence Inc. has completed the EMR and ERP implementation and staffing at some of the largest integrated delivery networks (IDNs), leading academic medical centers, prominent children's hospitals and non-acute care providers across the globe. Their relationships with leading EHR, specialty and supply-chain vendors enables them to provide comprehensive solutions.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

There is no Board of Directors for Virtelligence Inc.

Sole Owner
Akhtar Chaudhri

Recommendations:
The Department recommends approval of this contract.